

NAVY BAND NORTHEAST REQUEST FOR MUSICAL SUPPORT

Requests may be made by email, fax, or mail.

Fax: (401) 841-4561/DSN: 841-4561

E-mail: nbne.ops@navy.mil

**Mail to: DIRECTOR NAVY BAND NORTHEAST
347 EASTON STREET
NEWPORT RI 02841
(401) 841-2479**

1) Type of event – please check the box that best describes your event.

<input type="checkbox"/> Change of Command Ceremony Grade/Rank of senior member of official party	<input type="checkbox"/> Retirement Ceremony Grade/Rank of Retiree and Name:
<input type="checkbox"/> Command or Station Establishment/Disestablishment Grade/Rank of senior member of official party	<input type="checkbox"/> Military Ball (Opening / Colors Ceremony)
<input type="checkbox"/> Ship or Squadron Commissioning/Decommissioning Grade/Rank of senior member of official party	<input type="checkbox"/> Patriotic Opener (30 minutes of patriotic music prior to the official start time of a conference or awards ceremony followed by the playing of the National Anthem)
<input type="checkbox"/> Ribbon Cutting Ceremony	<input type="checkbox"/> Memorial Service / Funeral Honors
<input type="checkbox"/> Official / Post-Event Reception	<input type="checkbox"/> Morning / Evening Colors Ceremony
	<input type="checkbox"/> Other event (please specify)

"I understand that if musical support is available, all Honors, including the U.S. National Anthem, will be performed/sung by NAVY BAND NORTHEAST" (check box to certify)

2) Date of event

3) Start time

4) Location

5) Uniform

(military specify)

6) Point of Contact

Name(s)	Phone	E-mail
1.	1.	1.
2.	2.	2.

7) Full Command/Sponsoring Organization Name and Local Mailing Address (as it appears on letterhead)

<input type="checkbox"/> "I certify that I am the CO or XO of the command requesting musical support from Navy Band Northeast" (check box to certify)	Please type CO/XO e-mail address (required)
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8) Additional Information

Questions? Please call the Navy Band Northeast Operations Desk at (401) 841-2479