

## Request for Musical Support

Requests may be made by email, fax, or mail.

**E-mail:** [nbne.ops@navy.mil](mailto:nbne.ops@navy.mil)

**Fax:** (401) 841-4561  
DSN: 841-4561

**Mail to:**

Director Navy Band Northeast  
347 Easton Street  
Newport, RI 02841  
(401) 841-2479

### 1) Type of event – please check the box that best describes your event.

Change of Command Ceremony

Grade/Rank of senior member of official party

Command or Station Establishment/Disestablishment

Grade/Rank of senior member of official party

Ship or Squadron Commissioning/Decommissioning

Grade/Rank of senior member of official party

Ribbon Cutting Ceremony

Official / Post-Event Reception

Retirement Ceremony

Grade/Rank of Retiree & Name:

Military Ball (Opening / Colors Ceremony)

Patriotic Opener

*30 minutes of patriotic music prior to the official start time of a conference or awards ceremony followed by the playing of the National Anthem*

Memorial Service / Funeral Honors

Morning / Evening Colors Ceremony

Other event (please specify)

☐ "I understand that if musical support is available, all Honors, including the U.S. National Anthem, will be performed/sung by NAVY BAND NORTHEAST" (check box to certify)

### 2) Date of event

### 3) Start Time

### 4) Location

### 5) Uniform (military specify)

### 6) Point of Contact

Name(s)

Phone

E-Mail

1.

1.

1.

2.

2.

2.

### 7) Full Command/Sponsoring Organization Name and Local Mailing Address (as it appears on letterhead)

☐ "I certify that I am the CO or XO of the command requesting musical support from Navy Band Northeast" (check box to certify)

Please type CO/XO e-mail address (required)

### 8) Additional Information